



The Parish Church of Saint Peter & Saint Paul, Headcorn



St. Peter and St. Paul, Headcorn.

AGENDA AND REPORTS FOR THE ANNUAL PARISH MEETINGS

THURSDAY 24th JUNE 2021

7.30pm at Headcorn Church

All parishioners are encouraged to attend the meeting,
Refreshments will be served

AGENDA

Opening prayers

Apologies

ANNUAL MEETING OF PARISHIONERS

- 1. Minutes of last Annual Meeting*
- 2. Vote of thanks to Churchwardens for previous year*
- 3. Election of Churchwardens for the coming year*

ANNUAL PAROCHIAL CHURCH MEETING

Minutes of the previous annual parochial church meeting

Matters Arising

The Reports

- 1. Vicar's Report*
- 2. Report of Electoral Roll Officer*
- 3. Secretary's Report on Proceedings of Parochial Church Council*
- 4. Treasurer's Report including Presentation of Parish Accounts*
- 5. Report on Church and Churchyard*
- 6. Deanery Synod Report*
- 7. Other Church Reports*

Elections and appointments

- 1. Election of PCC members*
- 2. Appointment of sides persons*
- 3. Appointment of independent examiner*

Open Forum

The meeting will be followed by a brief meeting of the Parochial Church Council for the following business:

- 1. To elect a Vice-Chairman*
- 2. To elect a Secretary*
- 3. To elect a Treasurer*
- 4. To fix dates for future meetings*

ST PETER & ST PAUL'S CHURCH, HEADCORN

**MINUTES OF THE 2020 ANNUAL MEETING OF PARISHIONERS
AND ANNUAL PAROCHIAL CHURCH MEETING**

Saturday 26 September, 10am

APOLOGIES: had been received from Steve and Jenny Morrison, Gillian Mountjoy, Sally Harris and Graham Haskett.

ANNUAL MEETING OF PARISHIONERS

The minutes of the 2019 annual meeting had been provided to attendees: all present were happy with these minutes.

Rev'd Fiona Haskett proposed a vote of thanks for the 2019 churchwardens. These were Gillian Mountjoy and Sue Pierce at the start of 2019, followed by Merilyn Francis and Russell Anderson.

Two nominations had been received for churchwardens for 2020: Merilyn Francis and Russell Anderson. All present were happy to accept these nominations.

ANNUAL PAROCHIAL CHURCH MEETING

Minutes. The minutes of 2019's APCM were approved (proposed by Russell Anderson, seconded by Merilyn Francis). There were no matters arising.

Reports

The following reports were then presented, all given in writing in the agenda and reports document:

the Vicar's report;

the Electoral Roll officer's report;

the PCC Secretary's report;

the Treasurer's report;

the Fabric and Finance Committee's report;

The Churchyard group's report;

The Deanery Synod report;

The report and election of Welcomers/Sidespeople;
the Bell Ringers' report;
Ladies' Breakfast report;
Messy Church and youth group reports;
Safeguarding report;
GDPR report;
Headcorn Magazine Committee report;
Headcorn Parish Church Friends and Fundraising group report;
The Pastoral Team report.

Rev'd Fiona Haskett also summarised the Vicar's report verbally, saying that 2019 had been a good year. Numbers (for special services, fundraising, etc.) had all increased, with the exception of regular Sunday attendance which had dropped slightly. The Benefice Planning Day held in October 2019 should also have led to a successful 2020, had Covid-19 not intervened.

Other points mentioned during discussion of the reports were:

Thanks were extended to Peter Wilford, Electoral Roll officer. The electoral roll had been reconstituted the previous year and then stood at 122. It had not been possible to repeat this exercise recently and Peter Wilford therefore estimated the electoral roll at 120 by subtracting two members of the congregation who had died.

Thanks were extended to Maz Routledge, PCC Secretary, and to Gilly Wilford, Treasurer during 2019. 2020 Treasurer is Steve Morrison.

Elections and Appointments

PCC Members

In 2019, there were 10 elected lay members of the PCC (we are entitled to 12). Two PCC members' terms had come to an end: Maz Routledge and Annie Hawkes. In addition, Andy Redman had recently resigned from the PCC. Annie Hawkes and Maz Routledge had been nominated to stand again: both were elected.

Sidespersons

Thanks were extended to the 2019 sidespersons and to Anne-Marie Trustram for organising the rota. All present were happy with the re-election of these sidespersons. There were no new nominations.

Deanery Synod

The three-year term of our Deanery Synod representatives (Russell Anderson, Nicola Brocklesby and Gillian Mountjoy) had come to an end, but all were nominated to stand again. All were elected.

Open Forum

Gilly Wilford proposed a vote of thanks to all who helped, in any capacity, over the course of 2019;

Rev'd Fiona Haskett provided an update on the planned maintenance work on the North aisle windows. The ironwork on the outside has rusted and damaged the surrounding stonework. We have received quotations for repairing the stonework and cleaning the glass, some of which is medieval. In addition to the essential work there are optional extras (e.g. installation of an isothermic coating), but some of this work is very expensive and we therefore need to decide which elements to proceed with. There was discussion of the extent to which we may be able to clean some of the plain glass ourselves, as slightly different expert advice had been received over the years;

Rev'd Fiona Haskett also mentioned a table tomb which is in a poor state of repair and will require maintenance work;

Anne-Marie Trustram suggested that we obtain some cord to replace the hazard tape currently being used to rope off certain pews in line with social distancing measures. Anne-Marie volunteered to look into what is available and how it could be secured without damaging the pews;

Rev'd Fiona Haskett mentioned plans for the much restricted Remembrance Day service, and the fact that we will have to celebrate Christmas differently this year;

Russell Anderson proposed a vote of thanks to Graham Haskett, as well as Fiona, for all their hard work during the Covid lockdown period and for keeping the church's ministry going during adversity.

The meeting then closed with the Grace at 10.40.

Vicars review of the year—2020

I'm sure that I don't have to tell you that 2020 was the sort of year that we would all like to forget. It started very well, following the Benefice planning day at the end of 2019 and the Parish planning day in January there was a renewed sense of optimism and enthusiasm for community engagement and the hope of very real growth. February half term was very busy, our first "Messy Science" session which took place during the week in the Longmeadow Hall was far more successful than we could have dreamed of, Messy Church took place that weekend and was also well attended, although the family film shows that took place on two occasions during the week were not quite so popular – perhaps that had something to do with the fact that medieval churches are not the warmest buildings in the world on a miserable February afternoon. The Reverends Revenge Quiz that took place in March was also a very well attended and financially successful event.

Plans were put in place to start a "God Questions" course, and three groups were also formed within the Benefice to follow the dedicated Lent Course "Life Attitudes" written by Robert Warren and Sue Mayfield and based on the Beatitudes.

However, as you will all be only too aware, all this stopped abruptly on 23rd March when the whole country was put into lockdown because of Covid 19. For the following few months our church remained locked and our services had to go "on line", initially from the vicarage or garden before I and my "technical support" (AKA Graham) were able to go back inside our churches to record the services.

The building remained closed until the government relaxed some of the covid regulations and started to allow the opening of churches for private prayer and reflection subject to a formal covid-19 risk assessment, this was carried out by Anne-Marie Trustram & Andy Redman and approved by the PCC in the middle of June. Unfortunately the additional constraints that

were placed upon us to ensure the building remained a safe place to gather, not only meant that all Bibles, Hymn books, prayer cards, kneelers and childrens books and toys had to be locked away in the choir vestry, but also, that all surfaces that might be touched had to be cleaned and sanitised at the end of each day. Sadly, a series of incidents involving some teenage youths meant that we also had to remove all the matches and candles from the building and replace them with electronic candles.

United Benefice services started again at Headcorn at the beginning of August and carried on throughout the Autumn. Social distancing restrictions meant that our capacity was greatly reduced, masks were mandatory, singing was banned and we were instructed to keep our services as short as possible. However, despite this, I think we were all very pleased to have the opportunity to come back and worship together – even though the hymns were pre-recorded and we had to use the projector and screen. These services were live streamed to Facebook and also made available via the website for anyone who was unable to join us in person.

Sadly the second lock down which started at the beginning of November meant that our in person services had to stop again. The annual Remembrance Sunday Service at the war memorial, had to be limited to just a six people – however this did not undermine the poignancy of the occasion which was also watched by over 2000 people on line.

Restrictions lifted again at the beginning of December, enabling us to hold a Christingle service – however, it was agreed that in the interests of safety this would not be advertised outside of the church family – instead 100 “Christingle packs” were made up and distributed from the Lychgate that weekend by Sally Harris & Jane Hatley. By now infection rates were rising again and it was decided that it would not be possible to have a village carol service, crib service or any of our usual Christmas Services – instead video services were created for all of these and were very well received. We were then given permission by the Bishop to suspend services until Palm Sunday 2021.

However, despite the enormous restrictions and challenges that the pandemic placed upon us, there were areas of growth. Although the Lent course had to be suspended, the wonders of modern technology and especially Zoom, meant that we were able to meet together virtually and folk from all four Churches in the Benefice gathered together to say Compline each evening during Holy Week. This group continued to meet on Mondays, Wednesdays and Fridays throughout the year. In addition, I made use of the Headcorn and the Suttons Facebook page to post a live “thought for the day” each day which regularly gained well over 150 views. Although Churches Together in Headcorn could not hold their normal walk of witness, a member of St Thomas’ Roman Catholic Church carried the cross through the High Street, which I live streamed along with a commentary to our Facebook page, this was viewed over 1000 times, while the service of first light that was conducted from the vicarage garden the following evening was viewed over 600 times with a great many positive comments. Later in the year the “Headcorny Nativity” organised by Russell Anderson & Teresa Nelms and which starred a cast of all ages was extremely successful as was the pre-recorded village carol service. We also introduced a “blue Christmas” (also know as longest night) service which was live streamed from the church and received some very positive feedback.

The website and “A Church Near You” page were kept regularly updated. Hard copies of “services for use at home or alone” were also distributed to those who did not have access to the internet as were booklets concentrating on the stations of the cross and Gilly Wilfords excellent series of Art through Holy Week.

Three main family outreach activities were offered during the spring and summer – Seeds of Hope – where children were encouraged to take, plant and grow Sunflower seeds, Seeds of love – where they were given blank greetings cards which they were encouraged to decorate and send to people who they knew as well as to someone who they didn’t, and also seeds of prayer – where they were given pots of bubbles as an aid to prayer. During the October Half Term Messy church went “virtual” with 100 activity packs being collected from

the church porch during the week. All details and instructions were also uploaded to our website.

A display of the names of the fallen from the village was laid out along the church path during Remembrance – this was very well received. As were the 32 Christmas Trees that really brought some festive spirit into the village for 3 weeks over the Christmas period. Although we were unable to have our usual Posada, it was possible to have a Christmas Trail for families around the village – again, feedback from this was very positive.

As you may guess, 2020 was a very quiet year for the Occasional Offices, the 5 weddings that were due to take place were all postponed as were all but 4 of the Baptisms. There were just 3 funerals in church and a further 11 conducted at the graveside or crematorium.

The fact that we were unable to hold any “special Services” during the year meant that our charitable giving took a nosedive. However, I was very pleased with the response to the Samaritans Purse Shoebox appeal which was organised by Russell Anderson and Teresa Nelms and resulted in 81 Christmas boxes being sent from this Benefice. Also, the Foodbank collection for the Salvation Army which was spearheaded by Marilyn & Richard Francis went from strength to strength with several large bags of groceries being delivered each week.

Meanwhile, as you will see from our other reports, work on the upkeep and maintenance of the church and churchyard continued in accordance with lockdown & social distancing regulations throughout the year. Unfortunately however, our plans for the window repairs were delayed after it was discovered that they contained substantial amounts of very fine medieval glass and the Diocesan Advisory Committee were keen to ensure that the work was only carried out by a suitably approved glass conservator. However, the good news is that our 5 yearly inspection of the building which took place in June identified no other major issues.

Although 2020 was a very challenging year for us all, I hope that we can agree that, with God's help, we have been able to draw a number of positives which will hopefully give us a good foundation for growth in the future.

Finally, I feel I cannot finish without some thank you's – and once again there are lots of them. So, in no particular order, thank you to everyone who has made it possible to keep the building open for private prayer by coming in each evening to clean, wipe down and sanitise the pews, doors and ledges. Thank you to the Fabric & Finance Committee who have continued to look after the church building and also the small army of ladies and gentleman who come out each Saturday morning to look after the churchyard. Thank you to Helen Anderson and the rest of and the Magazine Committee . Thank you to all who help to enhance our worship in any way – Tim Munt and the Bell Ringers, the Choir, our Organist Anne-Marie Trustram, Annie Hawkes & the Flower Arrangers and especially George Bartle whose recordings of hymns were absolutely wonderful. Thank you to all those who have acted as welcomers – especially during the challenging times when social distancing and the recording of names had to be maintained. Thank you to all those who read the lesson or lead the intercessions – especially those who were able to record themselves doing so for the on-line only services. Thanks to Jane Hatley and all those who have helped with Messy Church, Messy Sunday and put together the craft activities for Virtual Messy Church. Special thanks must go to the members of the pastoral team who, throughout the pandemic, have worked incredibly hard to keep in touch with everyone and make sure that the older members of our congregation have not felt isolated. Special thanks must also go to David Trustram who has continued to cover our services when I am elsewhere as well as recording sermons for our on-line services. Thanks also to all those who serve on the PCC , including Jackie Collins our safeguarding officer, Maz Routledge our PCC secretary and Steve Morrison who was our Treasurer for the year. Thanks must also go to our Electoral roll Officer Peter Wilford and to Brian Ledger who has continued to make himself available to set up, lock up or help in any other way and of course, our Church Wardens Russell Anderson & Meryl Francis who have been an ever present help and support throughout the year. I feel that this year I should also formally thank

my husband Graham for all of his support and help he has given me with the technical issues that presented themselves and especially for the many hours that he spent each week filming, making videos and generally putting the pre-recorded services together.

Last, but by no means least, many thanks to all of you for your friendship, prayers and support throughout this difficult year – it is very greatly appreciated.

Fiona Haskett

ELECTORAL ROLL

The Electoral Roll at the 2020 AGM stood at 120.

5 people have left the Electoral Roll (all deceased)

9 people have joined the electoral roll

So the total is now 125.

Peter Wilford

The following Reports are formal parts of the Meeting's Agenda

***ANNUAL REPORT ON THE PROCEEDINGS OF THE
PAROCHIAL CHURCH COUNCIL 2020***

CHURCHWARDENS 2020

Russell Anderson

Merilyn Francis

WEALD DEANERY SYNOD 2020

The Parish has entitlement to 3 members

Russell Anderson, Nicola Brocklesby & Gillian Mountjoy (from April APCM)

PAROCHIAL CHURCH COUNCIL; Elected Lay Members

2018—2021 Jonathon Wilson

2019—2021 Neil Wye

2019— 2022 Jackie Collins, Sally Harris, Steve Morrison, Jenny Munt, Anne-
Marie Trustram,

2020—2023 Annie Hawkes & Maz Routledge

THE OFFICERS OF THE PCC

Vice Chair Russell Anderson

Treasurer Steve Morrison

Secretary Maz Routledge

Protection/Parish

Disclosure Officer Jackie Collins

THE PCC IS SERVED BY THE FOLLOWING COMMITTEE'S AND TEAMS

Standing Committee, Fabric & Finance Committee, Bell Ringers, Children/
Young People, Churchyard, Friends of Headcorn Parish Church, Magazine,
Fund Raising Group & Churches Together. They report regularly to the PCC.
Reports for these and other activities are printed on the following pages.

MEETINGS AND BUSINESS OF THE PAROCHIAL CHURCH COUNCIL

APCM: PCC Secretary's report for 2020

During 2020, the PCC consisted of nine elected members and five ex officio members (two churchwardens, three Deanery Synod Reps – one of whom is also a Churchwarden - and the vicar). The PCC usually holds six ordinary (bi-monthly) meetings but in 2020, due to Covid, this pattern was disrupted. The PCC met as normal in January 2020 in the Parish Rooms, but then was unable to meet again until July, when it met over Zoom. A further Zoom meeting followed in August, with a short in-person meeting taking place in the Church following the delayed 2020 APCM in October (as this was permitted under Covid regulations at that time). The PCC then met for a final time over Zoom in November. The Standing Committee, which consists of the vicar, churchwardens, treasurer and PCC safeguarding officer, and the Fabric and Finance Committee, also continued to meet (mostly virtually).

The PCC received reports from Deanery Synod members and from representatives of the various PCC committees. They also had oversight of financial income and expenditure, and a variety of maintenance and outreach activities. The PCC also oversees fundraising activities, but there were few opportunities for fundraising during 2020. Activities included:

- Ongoing preparation to support the window repairs, which commenced in March 2021;
- The purchase of a laptop computer to support use of the data projector and screen within the church; *(not yet purchased)*
- Support for a VE Day event on Parsonage Meadow, *subsequently cancelled due to Covid;*
- A successful TRiO (the Responsibility is Ours) campaign in early 2020;
- Planning for a retreat for members of the congregation, *subsequently postponed due to Covid;*
- The completion of calligraphy in the Book of Remembrance;
- Numerous discussions around Covid precautions for re-opening the Church for services, and for private prayer, at times when this was allowed;
- A change of insurer, from Ecclesiastical to Trinitas (Aviva);
- The installation of broadband connectivity at the Church;

- plans to change the pattern of Sunday services to link “Come and Worship” on the first Sunday of each month to Messy Sunday and Messy Church: *not yet put into effect, due to Covid restrictions*;
- the creation of the Pastoral Committee, originally to support members of the congregation during Covid lockdown but formally adopted by the PCC in 2021;
- continued early planning for the celebration of St Peter and St Paul's 800th anniversary in 2022 (*ideas and volunteers welcome*);
- a range of maintenance activities organised by the Fabric and Finance Committee, including repairs to the clock and to the churchyard fence.

ST PETER & ST PAUL CHURCH, HEADCORN

Finance Report for 2020

The Church's financial assets are represented in the accounts by a number of funds, as follows:

GENERAL FUND – for all normal income and expenditure

LEGACY FUND – records all legacies received and related expenditure

COMMUNITY SUPPORT FUND a new fund for 2020 – see comments below.

The first two of the above funds are ‘unrestricted’ and may be used in any way approved by the PCC. The third may only be used for purposes mentioned below. The actual cash balances for all three of these funds are combined within a bank account at NatWest and a deposit account at CCLA Investment Management Ltd – a deposit taking institution approved by the Church of England.

The FABRIC FUND – This is a ‘restricted’ fund and may only be used for the upkeep and improvement of the Church building and grounds. It is held on deposit at CCLA.

FRIENDS OF HEADCORN CHURCH FUND – This represents monies raised by the Friends and is held in a separate bank account at Santander and on deposit at CCLA. It is also a ‘restricted’ fund with limited purposes.

All of the above bank and deposit accounts require two authorised signatures for any withdrawals or transfers out.

Comments on 2020 results

It was clear very early in 2020 that, financially, it would be a very difficult year for the Church. The end result in the GENERAL FUND was that costs exceeded income by almost £5,000. One of the causes was the lack of fund-raising opportunities – as a direct result of the pandemic. In 2019 fund-raising realized over £6,000 but in 2020 it was less than £1,000.

Although Planned Giving rose, thanks to the TRIO presentation early in 2020, our overall collections were, not surprisingly, well below the previous year. This also applied to fees for weddings etc., and Magazine Income (because collections could not be made.) However, this last matter should catch up in 2021.

Our direct costs for General Fund were broadly the same and although 'Other Costs' rose these were directly covered by transfers from the Fabric Fund (for all relevant maintenance costs) and the Friends (for the new alarm system.)

The LEGACY FUND had no further donations in 2020 and the costs shown relate to architect and glass specialist fees in preparation for the major works anticipated in 2021.

The COMMUNITY SUPPORT FUND has been created to provide practical, not financial, support to local families/individuals who are in desperate need. It came from a direct appeal to the Vicar in December - from a trusted professional source - to assist a number of local families (names unknown to the Church) who were in dire straits. Various local businesses were approached. Their generosity helped to relieve the immediate problem with multiple food parcels and gifts. The year-end balance is the remnant of cash donations from third parties and is held in the accounts for when the next need arises.

The FABRIC FUND had no income apart from some interest. A transfer was made to the General Fund to cover all ongoing and one-off fabric costs in the year.

The FRIENDS FUND did increase during the year, despite severely restricted fund-raising activities. This was mainly because of a large donation during

the year. The Fund's major contribution to the Church costs was to pay for the new roof alarm system.

Summary

Despite all of the problems that the pandemic has caused, it should be remembered that St Peter & St Paul, unlike very many parishes around the country, paid the Parish Share in full, maintained the buildings and grounds in good order and introduced a number of improvements and innovations. Yes, we had to use some reserves to do everything, but the reserves were built up over very many years precisely to cover the demands of terrible years such as 2020.

Finally, we are still in a good position to proceed with the major window repairs and a number of matters in the latest Quinquennial Inspection and to meet the many other challenges of 2021.

Steve Morrison
Treasurer

FABRIC & FINANCE COMMITTEE

REPORT FOR 2020

The Fabric & Finance Committee has general oversight and responsibility for the routine maintenance and regular servicing of all aspects of the Church building and churchyard. It meets several times each year (less in 2020) and reports regularly to the PCC.

The following is a brief, but not comprehensive, list of matters covered in 2020.

Normal servicing of fire extinguishers; boiler; organ; clock; lightning conductor and electrical PAT testing.

One-off repairs and replacements included:

- New sink taps and water heater in Choir Vestry;
- Repairs to outside lights following squirrel damage;

- Replacement of outside tap;
- Painting of external oil tank;
- New rectifier for organ;
- Complete new fuse board following storm damage to electrics;
- Resetting of projector screen;
- Major tree works in Churchyard;
- New shelving for Parvis – greatly improving storage;
- Path clearance and weed removal around the Church;
- Major repairs to fence along Church Walk boundary;
- New roof alarm system to protect lead roof (a requirement of insurance renewal and resulting in greatly reduced premiums.)

Some of the works were completed by contractors but a lot was done by numerous volunteers, working in various weather conditions and under Covid-19 restrictions. All of their efforts have been greatly appreciated during what has been a difficult year.

In 2021 the Committee will start to look at the minor items mentioned in the 2020 Quinquennial Inspection to ensure that the Church structure and the Churchyard are maintained in good order for the future.

Steve Morrison

THE CHURCHYARD

Because of Covid restrictions, the churchyard group were unable to start work cutting the grass etc until the end of June and this resulted in us being treated to an amazing display of Oxeye Daisies, Cow Parsley & other wild flowers throughout the spring. However, the down side was that the task of cutting the grass and getting everything under control once the wild flowers had started to die off was not an easy one. I am therefore very grateful to the four teams who worked so hard to achieve this in a short space of time, and especially to the volunteers who went above and beyond by doing extra sessions during the week to not only keep the churchyard tidy but to uncover gravestones that had been hidden under grass or holly bushes . It

was also very pleasing to welcome a number of new members to our group...including two ladies!!! We tend to use common sense but if there are specific priorities (e.g. the grass encroaching on the path last year) then it would be good to know. We will respect the wild flowers in the spring where possible but instructions have already gone out to keep the cow parsley down!!

Duncan Payne

WEALD DEANERY SYNOD REPORT

Synod was only able to meet once in person during 2020, this was a short business meeting at the beginning of March in St Mary's, Sutton Valence where we welcomed Rev'd Rodney Dreyer as our new Area Dean. All further business throughout the year was carried out electronically via email.

During December questionnaires were sent to all synod members in preparation of a Deanery Plan which is to be part of the Diocesan paper "Towards a flourishing and sustainable future".

2020 saw the Licencing and Installation of three new incumbents in the Deanery:

Rev'd Peter Deaves—Sissinghurst & Frittenden

Rev'd Nicky Harvey—Marden

Rev'd Rachael Robertson—Goudhurst & Kilndown

Fiona Haskett

REPORT AND ELECTION OF WELCOMERS/SIDEMEN

Thank you to all who have faithfully continued the ministry of welcome in our church during the year. In the absence of any resignations, I propose that the following Welcomers be re-elected:

Vic Hatley, Jane Hatley, Richard Hawgood, Chris Hawgood, John Robson, Andrew Norman, Julia Archer, Steve Archer, Millie Archer, Oliver Archer & Poppy Archer, Clare Dentten, Eileen Hale, Jackie Collins. Neil Wye, Felicity Wye, Jack Keeler, Flick Keeler, Steve Morrison, Jenny Morrison, Jenny Munt, Jean Vidler, Sally White, Rosemary Mayhew, Richard and Merilyn Francis.

Anne-Marie Trustram

LADIES BREAKFAST

In February Bishop Rose entertained the Ladies Breakfast with stories from her childhood, her progression into Ministry and her role as Chaplain to the Speaker of the House of Commons. The meeting was attended by almost 40 ladies which meant that the side restaurant at Lizzie's was full to capacity!

Unfortunately covid restrictions meant that we were not able to have a second Ladies Breakfast in 2020.

We are very grateful to Lizzie and her team for making us welcome at the restaurant.

Anne-Marie Trustram

SAFEGUARDING REPORT

2020 has been a quieter year for safeguarding training as all those that needed to have completed the required modules. The diocese requires that the training is refreshed every three years so 2021 will be busier with people undertaking this.

Disclosure and barring checks (DBS) are mandatory for people working with children and vulnerable adults; they need renewing every five years. This year seven people have had their DBS's renewed.

I attended the Diocesan Annual Safeguarding Conference titled Working Together, at St Alphege in Whitstable, in January 2020. The two speakers talked to us about how churches and parishes can play their part in identifying both radicalisation and human trafficking.

Thank you to all who have supported me in my role as Parish Safeguarding and Disclosure Officer and I would like to emphasise how important an issue safeguarding children and vulnerable adults is within our church.

Jackie Collins
Parish Disclosure Officer & Parish Safeguarding Officer

HEADCORN MAGAZINE COMMITTEE REPORT

Unfortunately lockdown at the beginning of the year resulted in the publication and distribution of the magazine having to be suspended for five months between April & August. It was therefore agreed that subscriptions, which remained at 50p per month, would not be collected until January 2021 and would cover both 2020 & 2021.

As usual, however, the editions which were published were gratefully received and appreciated for their varied articles and with a different relevant picture in colour for the front cover.

The support by the many people involved is invaluable – We have Helen Anderson to thank for putting together the content as Editor and who also co-ordinates the Trade Directory; the 27 willing people who distribute the magazines throughout the village every month; the shops who sell copies on a sale-or-return basis and those who send in items for publication.

Articles, ideas and comments are always welcome and can be conveyed to Helen or the Committee. (Contacts on page 1 of the Magazine)

Peg Parnham
Magazine Committee Secretary

THE PASTORAL TEAM

The last formal meeting was on 6th May 2020, prior to the Lockdown. At this meeting, each member of the team agreed to accept responsibility for a number of parishioners to liaise with during the Lockdown to ensure no-one felt alone. We are grateful to everyone on the team for all the phone calls, cakes, shopping trips and above all for their prayers.

Anne-Marie Trustram

GDPR REPORT

Most of us are aware of the new General Protection Regulation (GDPR) that came into effect in May 2019. GDPR is designed to give everyone greater transparency and control over how and when their personal information is used and stored.

The church is very respectful of the personal information that you share with it and responsible in how it uses it. GDPR does not just relate to Gift Aid but incorporates all the personal information that is shared with us.

If you would like to check your details and communication preferences, then please do contact me, at secretary@handschurches.org You can opt out of communications at any time by contacting me or Fiona but you can find out how we use your data from our Privacy Notice, which is available from the website www.handschurches.org or from me at the above email address.

I would also like to take the opportunity to thank everyone for their time and patience in completing the GDPR Consent forms.

Matt Dredge
Benefice Administrator

